

**RAJALAKSHMI INSTITUTE OF TECHNOLOGY,**  
**KUTHAMBAKKAM, CHENNAI - 600124**

Date: 17/06/2025

**Circular for formation of SC/ST Committee Members**

The following members shall constitute the SC/ST Committee of Rajalakshmi Institute of Technology for the Academic year 2025-2026.

S. No	Name	Role	Contact Number	Mail id
1.	Dr. S. SHEELA	Chair person	9787610434	sheela.s@ritchennai.edu.in
2.	Dr..M.BAKKIYARAJ	Secretary	9994526110	bakkiyaraj.m@ritchennai.edu.in
3.	MS.MALARVIZHI	Member	9952686265	malarvizhi.c@ritchennai.edu.in
4.	Ms.HAMSAVARTHINI	STUDENT MEMBER	9600881443	hamsavarthini.p@ritchennai.edu.in
5.	AKSHITHA P	STUDENT MEMBER	9841280906	akshitha.p@ritchennai.edu.in
6	ABITHA S	STUDENT MEMBER	9445820590	abitha.s@ritchennai.edu.in
7	AKSHAYASREE S V	STUDENT MEMBER	7530072431	akshayasree.sv@ritchennai.edu.in
8	THARUN MAHESH C	STUDENT MEMBER	9360172721	Tharunmahesh.c@ritchennai.edu.in
9	NIRAIMATHI R	STUDENT MEMBER	9962466870	Niraimathi.r@ritchennai.edu.in



  
**Principal**

Dr. Maheswari. R, M.E., Ph.D.,  
 PRINCIPAL  
 RAJALAKSHMI INSTITUTE OF TECHNOLOG  
 KUTHAMBAKKAM, CHENNAI-600 124

**RAJALAKSHMI INSTITUTE OF TECHNOLOGY,  
KUTHAMBAKKAM, CHENNAI - 600124**

**Date: 17/07/2025**

**Ref: RIT/CIR/2006/SC/ST/2025**

**CIRCULAR**

**Meeting of the SC/ST Committee will be held on 24/07/2025 at 10:00 a.m. at A1-03.  
All the Members and student representatives are asked to attend the meeting.**

  
17/7/2025  
Chairperson

Copy To:  
Chairperson- For kind information  
Vice Chairman – For kind information  
Principal  
Vice Principal  
Dean  
All HoDs  
SAO/AO/HR/ Exam Cell

**RAJALAKSHMI INSTITUTE OF TECHNOLOGY,  
KUTHAMBAKKAM, CHENNAI - 600124**

**Date: 24/07/2025**

**Minutes of the Meeting**

**Time and Date: 10:00-11:00 and 24/07/2025**

**Venue: A1-03**

**Points Discussed**

1. The committee reviewed the existing welfare measures provided to SC / ST students and staff. It was noted that academic, financial, and mentoring support mechanisms are being implemented as per institutional and government norms.
2. The committee discussed organizing awareness programmes on:
  - a. Constitutional safeguards for SC / ST communities
  - b. Prevention of discrimination and caste-based harassment
  - c. Availability of scholarships and support schemes
3. The committee reviewed the status of SC / ST scholarships and other government benefits. Students were encouraged to apply within the stipulated deadlines. The administrative staff was advised to extend full support in documentation and submission.
4. The committee reiterated the institution's zero-tolerance policy towards discrimination. Members emphasized the importance of maintaining an inclusive and supportive campus environment.
5. As there are no complaints has been reported the meeting concluded with vote of thanks.

**Members Present**

1	Dr. S. SHEELA	Chairperson
2.	Dr.M.BAKKIYARAJ	Secretary
3.	MS.MALARVIZHI	Member
4.	Ms.HAMSAVARTHINI	Student
5.	AKSHITHA P	Student
6.	ABITHA S	Student
7.	AKSHAYASREE S V	Student
8.	THARUN MAHESH C	Student
9.	NIRAIMATHI R	Student

  
**Chairperson**

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Vice Chairman – For kind information  
Principal  
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Dean  
All HoDs  
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