

Date : 19-03-2025

Ref: RIT/CIR/1003/GRC/2025-2026

CIRCULAR

GRIEVANCES REDRESSAL COMMITTEE MEMBERS 2025-2026

In terms of UGC (Grievance Redressal) Regulations, 2019 published in the Gazette of India On 6 May 2019, the Principal under sub-regulations 4(c) of the regulations is pleased to Constitute the Grievances Redressal Committee(GRC) for the academic year 2025 - 2026.

1. Dr. R. Maheswari, Principal Rajalakshmi Institute of Technology Chennai-600124	Chairperson Tel No:044 4233757 Email: principal@ritchennai.edu.in
2. Dr. V. Anjana Devi, Professor/CSE Rajalakshmi Institute of Technology Chennai-600124	Member Tel No:9445820590 Email:anjanadevi.v@ritchennai.edu.in
3. Dr. B. Manimaran Asst. Professor/ ECE Rajalakshmi Institute of Technology Chennai-600124	Member Tel No:9840980913 Email:manimaran.b@ritchennai.edu.in
4. Ms. M. Varsha Devi III Yr / CSBS Rajalakshmi Institute of Technology Chennai-600124	Student Representative (Female) Tel No: 9884012580 Email:varshadevi.m.2023.csbs@ ritchennai.edu.in
5. Mr. M. Jaihind Subaash III Yr / CSE Rajalakshmi Institute of Technology Chennai-600124	Student Representative(Male) Tel No:7708001355 Email:jaihindsubaash.m.d.2023.cse@ ritchennai.edu.in




Principal

CC:

Vice Chairman-For kind Information
Dean
Director
All HoDs/Committee in - charges
AO/HR/EXAM CELL IQAC

Dr. Maheswari. R, M.E., Ph.D.,
PRINCIPAL
RAJALAKSHMI INSTITUTE OF TECHNOLOGY
KUTHAMBAKKAM, CHENNAI-600 124.

MINUTES OF MEETING OF GRIEVANCE AND REDRESSAL COMMITTEE


Date: 22.10.2025

The grievance and Redressal committee meeting was conducted on 22nd of October 2025 by 10:00 a.m at Board Room in Green Building.

Members Present

1. Dr. R. Maheswari – Principal - Chairperson
2. Dr. V. Anjana Devi, Professor / CSE Department, Faculty Member
3. Mr. B. Manimaran – A P / ECE Department, Faculty Member
4. Ms. M. Varsha Devi III Yr / CSBS– Student Representative(Female)
5. Mr. M. Jaihind Subaash III Yr / CSE – Student Representative(Male)

- The minutes of the previous meeting were reviewed, and the action items were discussed.
- Updating posters, GRC contact details.
- Strengthening confidential communication channels (email)
- Based on the discussions with the students and the committee members, the committee observed that there is no issues reported that is to be addressed by the Grievance Redressal Committee.
- GRC members were instructed to continue the same status for the next academic year also.
- Online Grievance registration process was initiated for the upcoming batch students.
- The chairman thanked everyone for their participation and contribution.
- The Meeting was concluded with vote of thanks.


22/10/25
Director (IQAC)

16-12-2025

DECLARATION REGARDING NON-APPOINTMENT OF OMBUDSMAN

This is to declare that Rajalakshmi Institute of Technology (RIT), established in the year 2008, is an **Autonomous Institution** (with effect from the academic year 2023) and is **affiliated to Anna University, Chennai**.

As on date, an **Ombudsman** has not been appointed by the University. The University is **governed by its statutory bodies** and adheres to the **grievance redressal mechanisms** prescribed under the existing **University regulations and guidelines** issued by the **competent authorities**.

At the **institutional level**, students' grievances are effectively addressed through the **Institute's Internal Grievance Redressal System**, which functions in accordance with the **applicable norms and regulations**.

This declaration is issued **for compliance purposes**.




PRINCIPAL

Dr. Mahesh R., M.E., Ph.D.,
PRINCIPAL
RAJALAKSHMI INSTITUTE OF TECHNOLOGY
KUTHAMBAKKAM, CHENNAI-600 124.