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RAJALAKSHMI  
INSTITUTE OF  
TECHNOLOGY

BELIEVE IN THE POSSIBILITIES

## MINUTES OF MEETING OF GRIEVANCE AND REDRESSAL COMMITTEE

Date: 23.09.2021

The grievance and Redressal committee meeting was conducted on 23<sup>rd</sup> of September 2021 by 10:00 a.m at Board Room in Green Building.

### Members Present

1. Dr. P.K. Nagarajan – Principal *PK Nagarajan*
2. Dr. D. Jayashree, Professor/CSE Department & Coordinator – Grievance Cell *D. Jayashree*
3. Mr. B. Manimaran – Assistant Professor – EEE Department *B. Manimaran*
4. Ms. V. Sindhu – Student Representative(Female) *Sindhu*
5. Mr. D. Trilok Suriya – Student Representative(Male) *Trilok Suriya*

- As per the discussions with the students and the committee members, the committee observed that there is no issues reported that is to be addressed by the Grievance Redressal Committee.
- Assured to retain the same status for the coming academic year also.
- Online Grievance registration process was initiated for the upcoming student's batch.
- The Meeting was concluded with vote of thanks

*J. Mani*  
Director (IQAC)





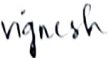
DIRECTOR (IQAC)  
RAJALAKSHMI INSTITUTE OF TECHNOLOGY

## MINUTES OF MEETING OF GRIEVANCE AND REDRESSAL COMMITTEE


Date: 14.10.2020

The grievance and Redressal committee meeting was conducted on 14<sup>th</sup> of October 2020 by 9:30 a.m at Board Room in Green Building.

### Members Present

1. Dr. P.K. Nagarajan – Principal 
2. Dr. D. Jayashree, Professor/CSE Department & Coordinator – Grievance Cell 
3. Mr. B. Manimaran – Assistant Professor – EEE Department 
4. Ms. Praveena – Student Representative(Female) 
5. Mr. S. Vignesh – Student Representative(Male) 

- Based on the discussions with the students and the committee members , the committee observed that there is no issues reported which is to be addressed by the Grievance Redressal Committee.
- Online Grievance registration process was initiated.
- Asked the students Representative to inform about online Grievance Registration Process to all the students in the campus.
- The Meeting was concluded with vote of thanks

  
Director (IQAC)  
Dr. P. K. Nagarajan, M.E., Ph.D.,  
PRINCIPAL  
RAJALAKSHMI INSTITUTE OF TECHNOLOGY  
KUTHAMBAKKAM, CHENNAI-600 124.  
DIRECTOR (IQAC)  
RAJALAKSHMI INSTITUTE OF TECHNOLOGY

**GRIEVANCE AND REDRESSAL COMMITTEE**

**Action Taken Report**

The General Counseling Committee meeting was conducted on 23<sup>rd</sup> and 24<sup>th</sup> of November 2021.

As per the discussions, the students were requesting to increase the following amenities.


- i) Vending Machines
- ii) Snacks Counter
- iii) Stationary facilities

- All the above mentioned amenities were created for the benefits of student's community.
- Two additional vending machines were installed in Steve Job's Centre and in Boys Hostel. One snacks counter was opened near Steve Job's Centre. All stationary items are provided through the Arcade opposite to A Block.
- No issues reported that is to be addressed by the Grievance Redressal Committee.



  
**DIRECTOR [IQAC]**  
RAJALAKSHMI INSTITUTE OF TECHNOLOGY



  
Principal  
23/12/21  
**Dr. P. K. Nagarajan, M.E., Ph.D.**  
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