

RAJALAKSHMI INSTITUTE OF TECHNOLOGY
Kuthambakkam, Chennai 600 124

CIRCULAR

Ref: RIT /EVEN / 056/ CIR /2018-19

March 27, 2019

Student monitoring and Campus cleanliness

It has been observed that few of students are not following institute's disciplinary rules regarding dress code and also littering the campus in spite of sufficient dustbins kept in the campus. In order to ensure that the students follow proper dress code and to maintain litter free campus a committee consisting of the following coordinators is constituted;

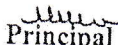
1. Dr. S. K. Rajesh Kanna, Associate Professor, Mechanical Engineering and
2. Mr. N. Theyagarajan, PED

All the members of Campus monitoring committee and all other faculty members are requested to report the matter to the coordinators when they observe any violation of the rules of our campus by the students.

Dr. S.K. Rajesh Kanna will be available at waiting hall (Admin Office) and Mr. N. Theyagarajan at transport office during morning break and lunch break. Both the coordinators are requested to submit detailed report on defaulters/violators (along with names of students) regularly to the office of the Principal and Senior Administrative Officer.

Copy to:

1. The Chairperson for kind information
2. Vice Chairman for kind information
3. HOD's with a request to inform the faculty members
4. SAO/HR RIT
5. File


Principal

27/03/2019


DIRECTOR [QAC]
RAJALAKSHMI INSTITUTE OF TECHNOLOGY



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**RAJALAKSHMI
INSTITUTE OF
TECHNOLOGY**

Minutes of Meeting

18 July, 2019

Campus Monitoring Committee (CMC) Meeting held on 18.07.2019 Thursday at 3.00 p.m. in the Board Room, Institutional Block.

Campus Monitoring Committee Coordinators

1. Dr. S. K. Rajesh Kanna, Associate Professor, Mechanical Engineering
2. Mr. N. Theyagarajan, Physical Director

Members attended:

Mr. S. Bharani Kumar, Asst.Prof.	Mechanical
Mr. K. Kanagaraja, Asst. Prof.	Mechanical
Dr. O. Pandithurai, Assoc. Prof.	CSE
Mr.V.Ashok,Asst Prof.	CSE
Mr.S.MeenakshiSundaram,Asst. Prof.	H & S
Dr.S.Chitradevi,Asso.Prof.	H & S
Mr. K. Senthil Kumar, Asso. Prof.	ECE
Ms. S. Sheela, Asst.Prof.	ECE
Mr.M.Ashok,Asst Prof.	IT

Points discussed:

1. CMC members are asked to collaborate entirely in order to uphold the academic decorum on campus.
2. Action to be initiated against the students who are violating the code of conduct.
3. For the purpose of effective monitoring, a faculty list per block was created.

Convener

(Dr. S.K. Rajesh Kanna)

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