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RAJALAKSHMI  
INSTITUTE OF  
TECHNOLOGY

Accredited by NBA, Approved by AICTE & Govt. of Tamil Nadu, Affiliated to Anna University - Chennai

14.08.2020

## Report on Inquiry and Information for persons with disabilities

In order to develop awareness in the higher education system and also to provide necessary guidance and counselling to differently-abled persons, we at Rajalakshmi Institute of Technology made the following provision

1. Facilitate admission of differently-abled persons in various courses;
2. Provide guidance and counselling to differently abled individuals
3. Create awareness about the needs of differently abled persons, and other general issues concerning their learning
4. Assist differently-abled graduates to gain successful employment in the public as well as private sectors.

Contact numbers:

Vice principal	- 9789815744
Administrative Officer	- 9840296158
HOD / CSE	- 9489941852
HOD / ECE	- 9840873669
HOD / EEE	- 7904605728
HOD / ME	- 9942499678

The contact number of Vice Principal, Administrative Officer and Heads of all department made available in website. In the main gate contact number is displayed for physical assistance for persons with disabilities. Ramps, Toilets, Lift are in place.

THE FOLLOWING POINTS ARE ADDRESSEED THROUGH INQUIRY AND INFORMATION SYSTEMS :

- To provide counselling to differently - abled students on the types of courses they could study at the higher education institutions.
- To ensure admission of as many differently-abled students as possible through the open quota and also through the reservation meant for them.
- To gather orders dealing with fee concessions, examination procedures, reservation, policies, etc., pertaining to differently-abled persons.
- Policies, etc., pertaining to differently-abled persons.

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RAJALAKSHMI INSTITUTE OF TECHNOLOGY

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- To assess the educational needs of differently abled persons enrolled in the higher education institutes to determine the types of assistive devices to be procured.
- To conduct awareness programmes for teachers of the institute about the approaches to teaching, evaluation procedures, etc, which they should address in the case of differently-abled students.
- To study the aptitude of differently-abled students and assist them in getting appropriate employment when desired by them after their studies.
- To celebrate important days pertaining to disability such as the World Disabled Day, White Cane Day, etc., in the institute and also in the neighbourhood in order to create awareness about the capabilities of differently-abled persons.
- To ensure maintenance of special assistive devices procured by the higher education institute under the HEPSN scheme and encourage differently-abled persons to use them for enriching their learning experiences.
- To prepare annual reports with case histories of differently-abled persons who are benefited by the HEPSN scheme sanctioned to the higher education institute.

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DIRECTOR [QAC]  
RAJALAKSHMI INSTITUTE OF TECHNOLOGY